

Peer Team Report

Institutional Assessment and Accreditation (2nd Cycle)

NAAC PEER TEAM REPORT
ON
INSTITUTIONAL ACCREDITATION
OF

HUTATMA RASTRIYA ARTS AND SCIENCE COLLEGE
ASHTI

DISTRICT: WARDHA
STATE: MAHARASTRA

(CYCLE-II)

TRACK ID- MHCOGN12261

SECTION I GENERAL INFORMATION

1.1 Name and Address of Institution: Hutatma Rastriya Arts and Science College, District: Wardha, State: Maharashtra

1.2 Year of Establishment: 1982

1.3 Current Academic Activities at the Institution (Number):

> Examinee (Schools): 02 (Arts and Science)

> Departments / Centres: 12 (Arts-06, Science-06)

> Programmes: (Visit Dates : 12th and 13th October, 2017)

> Permanent Faculty Members: 19 (Principal)

> Permanent Support Staff: 15

> Students: 288

1.4 Three major features in the institutional context (As perceived by the Peer Team):
> Open to all socio-economic college support education in Arts and Science.
> Management dedicated to serve the interests of students.

National Assessment and Accreditation Council
An Autonomous Institution of the University Grants Commission
Jnana Bharathi Road, P.B. No. 1075, Nagarbhavi
BANGALORE: 560072, INDIA

1.5 Date of visit of the Peer Team: 12th and 13th October, 2017

1.6 Composition of the Peer Team which undertook the on-site visit:
Peer Team Report on Hutatma Rastriya Arts and Science College, Ashti

Peer Team Report

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 Institutional Assessment and Accreditation (2nd Cycle)
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 Ashti
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SECTION I : GENERAL INFORMATION

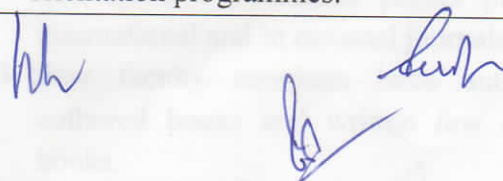
1.1 Name and Address of the Institution:	Hutatma Rastriya Arts and Science College Ashti District: Wardha State: Maharashtra Pin-442202
1.2 Year of Establishment :	1990
1.3 Current Academic Activities at the Institution (Numbers) :	
➤ Faculties / Schools :	02 (Arts and Science)
➤ Departments / Centres :	12 (Arts-06; Science-06)
➤ Programs / Courses offered :	02 (UG-02)
➤ Permanent Faculty Members :	19 + 1 (Principal)
➤ Permanent Support Staff :	10
➤ Students :	388
1.4 Three major features in the Institutional context (As perceived by the Peer Team) :	<ul style="list-style-type: none"> ➤ Grant in aid co-educational college imparting education in Arts and Science. ➤ Management dedicated to serve the interest of rural economically weaker sections of the society. ➤ Congenial academic and extra-curricular atmosphere.
1.5 Dates of visit of the Peer Team :	12 th and 13 th October, 2017
1.6 Composition of the Peer Team which undertook the on-site visit :	

Chairman :	Prof. (Dr.) Satinder Singh (Former Pro Vice Chancellor Guru Nanak Dev University) H.No. 174 Preet Bihar, P.O. Rayon and Silk Mills, Amritsar, 143104
Member Co-ordinator :	Dr. I. K. Bhattacharyya. (Former Principal, Cotton College) Manik Nagar(13-B), Rajdhani Nursery, R.G. Baruah Road, Guwahati-781005
Member :	Prof. K. Gobindarajalu Department of Economics Bharathiar University Coimbatore
NAAC Co-ordinator :	Dr. Ganesh Hegde Deputy Adviser, NAAC Nagarbhavi, Bangalore-560072

SECTION II: CRITERION-WISE ANALYSIS

2.1 Curricular Aspects :	
2.1.1 Curricular Planning and Implementation :	<ul style="list-style-type: none"> ➤ The college being an affiliated institution follows the syllabi prescribed by the University. ➤ One faculty member participated in the BOS of the affiliating University and one remained on University senate. ➤ Activity plan for the year and teaching plan are prepared by each department at the beginning of every academic session.
2.1.2 Academic Flexibility :	<ul style="list-style-type: none"> ➤ UG programmes have limited options. ➤ The college follows annual and semester systems. ➤ College offers a self financed course of English Literature in B.A.
2.1.3 Curriculum Enrichment :	<ul style="list-style-type: none"> ➤ Curriculum is updated by the affiliating University and so the faculty has a limited role to play for its enrichment. ➤ Effort has been made by the college to enrich and enhance the moral and ethical values and concept of gender equality of the students. ➤ Seminars, Guest lectures, study tours, assignments etc. supplement the structured curriculum.

<p>2.1.4 Feedback System :</p>	<ul style="list-style-type: none"> ➤ No new programme introduced during the last four years. ➤ Different stakeholder's feedback are taken.
<p>2.2 Teaching- Learning and Evaluation :</p>	
<p>2.2.1 Student Enrolment and Profile :</p>	<ul style="list-style-type: none"> ➤ The admission process is transparent and published in prospectus, college notice boards and website. ➤ Admission to the college is first come first serve basis and governed by university guidelines. ➤ College follows the statutory reservation policies of the Government. ➤ The college undertakes the 'Home Visit' scheme by the faculty members to increase the enrollment of students.
<p>2.2.2 Catering to Student Diversity :</p>	<ul style="list-style-type: none"> ➤ The admission committee organizes counseling program for the admission seeking students. ➤ The college provides conveyance allowance to the students coming from remote villages. ➤ Supportive infrastructure facilities exist for especially able students.
<p>2.2.3 Teaching – Learning Process :</p>	<ul style="list-style-type: none"> ➤ Student centric approach is encouraged through group discussions, seminars, wall paper presentation, field study etc. ➤ Formal evaluation of teachers by the students is in place. ➤ Participation of teachers in seminar/conference/workshop and refresher programmes is in place.
<p>2.2.4 Teacher Quality :</p>	<ul style="list-style-type: none"> ➤ Out of 19 permanent teachers 10 teachers have Ph.D. degree, 5 M. Phil and rest 04 P.G. degree qualifications. ➤ The teachers are recruited as per UGC, reservation of service rule of the State Government and University rules. ➤ Faculty members are allowed to avail study leave for participation of seminar and conferences. ➤ The teachers have attended refresher/ orientation programmes.



<p>2.2.5 Evaluation Process and Reforms :</p>	<ul style="list-style-type: none"> ➤ Evaluation process is based on the prescribed rules of University. ➤ Class/ unit tests, sessional examinations and internal assessments are conducted regularly. Formative and summative evaluations are conducted to assess the performance of the students. ➤ Mechanism for evaluation related grievances available. ➤ Internal assessment process is in place.
<p>2.2.6 Student Performance and Learning Outcomes :</p>	<ul style="list-style-type: none"> ➤ The college monitors the achievement of the learning outcomes. ➤ Student learning process is to be assisted by the ICT to enhance their performance. ➤ High student dropout rate. ➤ Pass percentage in University Examination and progression is satisfactory.
<p>2.3 Research, Consultancy & Extension :</p>	
<p>2.3.1 Promotion of Research :</p>	<ul style="list-style-type: none"> ➤ A research co-ordination committee exists. ➤ Workshops and Training Programmes are to be organized by the college to cultivate the research culture. ➤ 2 faculty members are research guides and 2 M.Phil. guides and 3 students registered for their Ph. D.
<p>2.3.2 Resource Mobilization for Research :</p>	<ul style="list-style-type: none"> ➤ No separate budgetary provision exists for promotion of research. ➤ 5 minor UGC research projects are completed during last five years. ➤ Resource mobilization through industry collaboration is yet to be materialized.
<p>2.3.3 Research Facilities :</p>	<ul style="list-style-type: none"> ➤ Limited facilities available for research activities in the college. ➤ INFLIBNET and N-List consortium are to be installed. ➤ Computers with LAN connection and Wi-Fi exist.
<p>2.3.4 Research Publications and Awards :</p>	<ul style="list-style-type: none"> ➤ More than 60 research papers published in international and in national journals. ➤ Few faculty members have authored/ co-authored books and written few chapters in books.

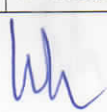
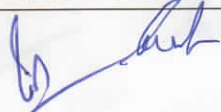
	<ul style="list-style-type: none"> ➤ Three faculty members got distinguished fellow award in International Conference.
2.3.5 Consultancy :	<ul style="list-style-type: none"> ➤ Few informal consultancy services exist.
2.3.6 Extension Activities and Institutional Social Responsibility :	<ul style="list-style-type: none"> ➤ Social responsibility being promoted through various activities of NSS and Women's Cell of the college. ➤ Special budget provision is in place for extension activities. ➤ The major extension activities are plantation programme, AIDS awareness gender equalities, voter awareness, blood donation and residential camp in nearby villages, adoptions of orphans for schooling etc. ➤ The college maintains the "Shahid Smarak" in old Ashti.
2.3.7. Collaborations :	<ul style="list-style-type: none"> ➤ The college does not have any collaborative programme. ➤ College needs to establish linkages and collaboration with industries and other such organizations.
2.4 Infrastructure and Learning Resources :	
2.4.1 Physical Facilities :	<ul style="list-style-type: none"> ➤ The college is located in rural area having 3852 sq. mtrs. of land with a built-up area of 2070 sq. mtrs. in which class rooms, 7 laboratories, seminar hall, library, toilets etc. are accommodated. ➤ The college has a canteen and adequate facilities for extra curricular activities. ➤ Physical facilities are put to optimum use. ➤ Facilities are also available for various committees and office. ➤ The college has also second campus having 4.5 acres of land.
2.4.2 Library as a Learning Resource :	<ul style="list-style-type: none"> ➤ The library is functioning under the supervision of Library Advisory Committee. ➤ The central library has 140 sq. ft space with a seating capacity of 25. The library has 6314 books and few reference books. ➤ Internet and reprographic facilities available.

<p>2.4.3 IT Infrastructures :</p>	<ul style="list-style-type: none"> ➤ The college has 23 Computers with licensed software, Printers. LAN facility and also covered by Wi-Fi facility. ➤ Budget provision for the development and maintenance for IT infrastructures of the college. ➤ Computer aided teaching learning to be strengthened. ➤ ICT facility in classroom not in place.
<p>2.4.4 Maintenance of Campus Facilities :</p>	<ul style="list-style-type: none"> ➤ Necessary budget allocations for the maintenance of infrastructural facilities are available. ➤ No Annual maintenance contract for computers, equipment exists and done through outsourcing of services
<p>2.5 Student Support and Progression :</p>	
<p>2.5.1 Student Mentoring and Support :</p>	<ul style="list-style-type: none"> ➤ Almost all the students are getting scholarships and financial aid either from UGC or State Government. ➤ Career Guidance Cell, Students grievance redressal cell, Women's Cell, Anti ragging committee. ➤ The tutor-ward or mentoring system not in practice. ➤ The college does not have registered alumni association.
<p>2.5.2 Student Progression :</p>	<ul style="list-style-type: none"> ➤ College needs to take appropriate measures to minimize the dropout rate. ➤ The result of final examinations of UG courses is satisfactory. ➤ No mechanism to record student progression.
<p>2.5.3 Student Participation and Activities :</p>	<ul style="list-style-type: none"> ➤ College publishes an annual magazine named NIMAD. ➤ College has a gym and participated at inter collegiate level in Kabaddi, Volley-ball and Cricket. ➤ The college organizes various cultural and literally programmes regularly.



2.6 Governance, Leadership and Management :	
2.6.1 Institutional Vision and Leadership :	<ul style="list-style-type: none"> ➤ In pursuance of the vision/ mission, the college making efforts to develop the academic facilities and leadership quality among the faculty and students. ➤ The Governing Body constituted by representatives of management, teaching and non-teaching staff, formulates the strategies for college development and management. ➤ Principal and the Officiating Principal provide academic and administrative leadership. ➤ Complete involvement of faculty for overall development of the institute.
2.6.2 Strategy Development and Deployment :	<ul style="list-style-type: none"> ➤ College management promotes the culture of effective participative management. ➤ The institution prepares an action plan for future development. ➤ Faculty members and various subcommittees are active in preparing and implementing the academic and development plan of the college.
2.6.3 Faculty Empowerment Strategies :	<ul style="list-style-type: none"> ➤ The college follows the Performance Based Assessment System of U.G.C. ➤ The institution encourages the faculty members to promote the professional efficiency. ➤ Training programme in ICT for the staff and students is to be regularly organized.
2.6.4 Financial Management and Resource Mobilization :	<ul style="list-style-type: none"> ➤ State Government grants, grants from UGC and student fees are the source of funds. ➤ College accounts are audited regularly. ➤ Governing Body monitors proper utilization of funds/ grants and ensure effective financial management.
2.6.5 Internal Quality Assurance System :	<ul style="list-style-type: none"> ➤ IQAC is active and involved in the execution of the action plan and overall improvement of the institution. ➤ IQAC reviews the teaching-learning process and other activities at periodic intervals. It collects and analyses the feedback from students and other stakeholders. ➤ Academic audit of the college is introduced.

2.7 Innovative and Best Practices :	
2.7.1 Environment Consciousness :	<ul style="list-style-type: none"> ➤ Plantation programme organized by college authority to make the campus eco-friendly. ➤ No vehicle is allowed inside the college campus. ➤ The college does not conduct Green Audit.
2.7.2 Innovations :	<ul style="list-style-type: none"> ➤ Internet and Wi-Fi facilities are available. ➤ Harvesting rain water is used for different purposes. ➤ Steps need to be taken to accelerate the effective teaching, research and more student centric activities.
2.7.3 Best Practices :	<ul style="list-style-type: none"> ➤ Home visit by the faculties of the college to mobilize the student enrollment from the nearby villages. ➤ Celebration of “Shahid Din” to pay tribute to the martyrs of Ashti and nearby villages. ➤ Biometric attendance for teaching and non-teaching staff.
SECTION III : OVERALL ANALYSIS :	
3.1 Institutional Strength :	<ul style="list-style-type: none"> ➤ Catering to educational needs of economically and educationally weaker sections of the students of the rural areas. ➤ Spacious second campus for future development. ➤ Good relationship among stakeholders, the management, faculty, students, alumni and parents. ➤ Good academic and administrative culture and ambience.
3.2 Institutional Weaknesses :	<ul style="list-style-type: none"> ➤ Conventional teaching- learning process and limited use of ICT in teaching. ➤ Inadequate research activities by the faculty members. ➤ Lack of proper critical analysis of feedback received from the students and other stakeholders. ➤ Meaningful consultancy and collaboration are not explored. ➤ Absence of applied and skill oriented courses.

<p>3.3 Institutional Opportunities :</p>	<ul style="list-style-type: none"> ➤ Introduction of Entrepreneurship and locally relevant employment oriented self financing vocational courses. ➤ Motivating the teachers to enhance their academic achievements. ➤ Faculty with Ph. D. degree to secure more research projects funded by UGC, DST, DBT and other funding agencies. ➤ Mobilization of resources from Alumni and industry. ➤ Developing English language communication skill of the students.
<p>3.4 Institutional Challenges :</p>	<ul style="list-style-type: none"> ➤ Attracting good students from the rural areas. ➤ Launching more self financed and vocational courses to promote the employment prospects. ➤ Enhancing the ICT enabled teaching and strengthening the library resources. ➤ Acquiring more funds for the college to expand its activities. ➤ Keeping pace with the modern day development in teaching and research.

SECTION IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION

<ul style="list-style-type: none"> ➤ <i>College should prepare a comprehensive road map for next ten to twenty years in the form of vision document for academic and infrastructural development.</i> ➤ <i>Tutorial and Remedial classes need to be held regularly for the slow learners.</i>



- College may start add-on courses of UGC and convergence programmes of IGNOU.
- Library be automated and enriched with more titles and journals.
- Research activities are to be enhanced by undertaking major and minor projects from UGC, DST, DBT etc. and teachers are to be motivated to publish research papers in Peer reviewed journals.
- Establishment of Language Laboratory to increase English communication skill of students.
- The institution needs to avail the National Knowledge Connectivity Network.
- Steps should be taken to build large and good infrastructures in the second campus of the college.
- Science Labs be updated and equipped with new equipment and materials.
- IQAC to take vibrant role for quality enhancement programmes.
- Faculty to enhance their qualification by during Ph.D./NET.
- Training programmes be provided for non-teaching staff.

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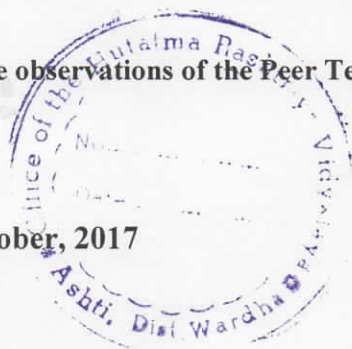
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- *Coaching classes for competitive examination be started and books and materials to be purchased for this.*
- *Management to divert more funds for overall growth and development of the institution.*

I agree with the observations of the Peer Team as mentioned in this report.

Place : Ashti

Date: 13th October, 2017



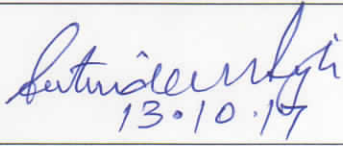
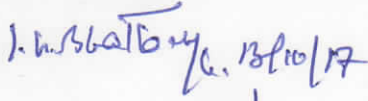
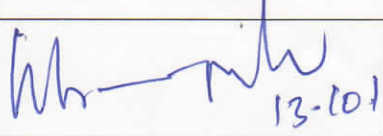
Signature of the Head of the Institution

Principal

Hutatma Rashtriya Arts & Science
College, Ashti, Dist. Wardha

Seal of the institution

Signatures of the Peer Team Members with date:

<u>Name and Designation</u>		<u>Signature with date</u>
1. Prof. (Dr.) Satinder Singh	Chairman	 13.10.17
2. Dr. I. K. Bhattacharyya.	Member Coordinator	 13/10/17
3. Prof. K. Gobindarajalu	Member	 13-10-17
4. Dr. Ganesh Hegde Deputy Adviser, NAAC Nagarbhavi, Bangalore-560072	NAAC Coordinator	

Place : Ashti

Date: 13th October, 2017